

# OTEMATATA RESIDENTS ASSOCIATION INC.

*Performance Report for the year ended: 31<sup>st</sup> July 2021*

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[www.otematata.nz](http://www.otematata.nz)

# Entity Information

For the year ended: 31<sup>st</sup> July 2021

<b>Legal name of entity:</b>	Otematata Residents Association Incorporated
<b>Type of entity and legal basis (if any):</b>	The entity is an Incorporated Society registered under the Incorporated Societies Act 1908 and a Charity registered with the Charities Commission.
<b>Registration number:</b>	CC40028

## Entity's purpose or mission:

The entity's constitution states the objectives of the Association to be :

- To manage the community halls, amenities, parks, public places and services of Otematata as appropriate.
- To foster goodwill, co-operation and a sense of community amongst Otematata residents.
- To provide a forum at which the ideas or concerns of Otematata residents can be aired and if appropriate, to act as a mechanism to action them.
- To organise or assist with such events, projects, promotions or activities as may be agreed upon and, if necessary, to raise funds for their implementation.

## Entity structure:

The Association is managed by a committee made up from not less than six and not more than fourteen members of the Association. The committee may, by simple resolution, co-opt new members to the committee. A member may be any resident or ratepayer in the area of operation whether or not the person has a property as his/her principal residence or any person whose principal place of residence is in the area of operation.

## Sources of Cash and Resources:

The Association receives rentals from the usage of the Community Hall along with interest on invested money. It also relies on donations, grants and community events from time to time.

## Fundraising Methods:

The Association has no regular fundraising activities but may assist with community events as required from time to time. During the year a 2021 calendar was produced, and resultant sales will assist to support ongoing overhead in the Wetlands. We will continue this with a 2022 calendar. Thank you to **Peter Hockley** for his wonderful photography. We also replicated the Otematata town map, to size A1, the costs of this has been covered by initial sales and unlike calendars, we will have a source of ongoing income.

## Reliance on Donated Goods & Services:

The Association is totally reliant on volunteer services. These services usually come from members and there are no paid staff. Accounting services are provided by the Treasurer or a committee nominee. Timely to thank the support from the business **NextStep** (James Denniston) for donating the monthly fee for the Xero accounting software.

## Contact Details:

Petrea McRobie (Secretary)  
Mobile : 027 436 9233  
Email : [pmrobie@xtra.co.nz](mailto:pmrobie@xtra.co.nz)

# Statement of Service Performance

For the year ended: 31<sup>st</sup> July 2021

## **Department of Internal Affairs (DIA) – Community Led Development Programme (CLDP)**

Ongoing work was expended in the CLDP, this commenced in November 2019 and continues until 2024. Through the support received we were able to engage Baxter Design to develop the Community Park Concept Plan which was presented to the community at Easter, with valuable feedback being provided which will form the basis of finalising this project going forward. The other identified projects (as a result of the prior community survey) being the Wetlands and Town beautification are a work in progress.

We were able to invest in communication facilities, acquiring a PA system and TV for the Hall and a TV for the Community Meeting Room. In addition, through the The Art of Learning (Alan & Mandy) the online presence evolved per the ORAI Face Book page and the ORAI website ([www.otematata.nz](http://www.otematata.nz)).

We take this opportunity to gratefully acknowledge the support and guidance the Dept. of Internal Affairs has given the ORAI as we progress the CLDP association. Again, it is timely to acknowledge the enormous contribution of time and expertise put in by **Richard Paton**, our CLDP working group leader.

## **Wetlands Walkway**

The Association continues to maintain and enhance this “jewel in the crown”, with special thanks to the volunteers and their tireless commitment to this wonderful asset. **Carson Welsh** leads this team, we are fortunate to have such dedicated volunteers.

Through the generous donations of private individuals and fund raising we are able to sustain the ongoing costs associated with the maintenance of the Wetlands. A special mention to Peter Hockley who provided us with the photographs for our 2021 calendar which was an outstanding success.

We look forward to the coming year with a major extension being planned for the walking tracks and new amenities which will add to the experience.

## **Otematata Community Centre**

The Association leases the Community Centre from the Waitaki District Council. It is used for public gatherings and functions. A gymnasium operates from this Centre. The Association received rentals totalling \$7,550 from this activity. We undertook a project to install heat pumps in the Hall which enhances the potential usage, especially through the cooler months. We acknowledge the support of the Ahuriri Community Board, the Meridian Energy Power Up Fund and the Otago Community Trust.

The ORAI is planning a refurbishment of the Hall kitchen to make it more fit for purpose, the main focus being a commercial dishwasher and oven, together with replacement of items that have gone “missing” or broken over the years. A grant from The Aotearoa Gaming Trust (formerly The Southern Trust) has been received towards this project, in addition this Trust also contributed (partial) to the aforementioned PA system.

We acknowledge the support of the Waitaki District Council through the “Hall Account” which derives income from the annual rates. An increase to these rates of \$10 p.a. will help future proof this account.

# Statement of Receipts and Payments

For the year ended: 31<sup>st</sup> July 2021

<b>Operating Receipts</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Donations and Fundraising</b>				
<b>Income from Members</b>				
Donations	2378	2378	5569	5569
<b>Income Received for Community Services</b>				
Hall Hire	7,550		1,550	
Meridian Energy Grants	12,000		-	
Otago Community Trust Grants	12,000		-	
The Southern Trust (now Aotearoa Gaming Trust)	5,900		5,000	
CLDP Grant	12,477		21,705	
Ahuriri Community Board	3,359		8,673	
Otematata District Club	-		1,400	
Fund Raising General	6,095		-	
Other – tractor contracting, sundry	-		100	
Grants / Funding Other	1,386	60,767	2,387	40,815
<b>Interest Received</b>				
ANZ Bank	631	631	1,051	1,051
<b>Total Operating Receipts</b>		<b>63,776</b>		<b>47,435</b>
<b>Operating Payments</b>				
<b>Payments to Provide Community Services</b>				
Community Centre Operating Costs	3,242		18	
Walkway / Wetlands Costs	4,211		35,723	
Tennis Courts Costs	-	-	27	
CLDP Expenses	14,182	21,635	9,017	44,785
<b>Other Operating Expenses</b>				
Stationery & Supplies	269		313	
Accounting	-		518	
Miscellaneous Costs	1,441		229	
Insurance – Tractor / Mower	495		489	
Bonds Held (Hall)	-200		-200	
Fund Raising Costs	3,237	5,242	-	1,349
<b>Total Operating Payments</b>		<b>26,877</b>		<b>46,134</b>
<b>Capital Payments</b>				
Purchase of Hall heat pumps, PA System & TV's	39,762	39,762		
<b>Total Payments</b>		<b>66,639</b>		<b>46,134</b>
<b>Total Nett</b>		<b>-2,863</b>		<b>1,301</b>
<b>Increase/(Decrease) in Bank Accounts and Cash</b>		<b>-2,863</b>		<b>1,301</b>
<b>Bank Accounts / Cash at the beginning of the Year</b>		<b>61,229</b>		<b>59,928</b>
<b>Bank Accounts / Cash at the end of the Year</b>		<b>58,366</b>		<b>61,229</b>
<b>Represented by:</b>				
Cheque account(s)		14,122		18,584
Savings account(s)		16,244		14,645
Term Deposit account(s)		28,000		28,000

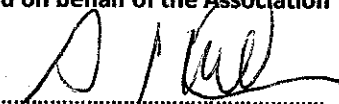
# Statement of Resources and Commitments

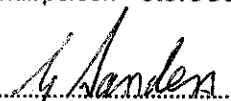
For the year ended: 31<sup>st</sup> July 2021

<b>Bank Accounts and Cash</b>
At balance date the Association held funds in bank accounts totalling \$30,366 (Last year \$33,229).
<b>Term Deposit Funds</b>
At balance date the Association held term deposit funds with the ANZ bank totalling \$28,000 (Last year \$28,000). The deposit is renewed for periods of 12 months or less.
<b>Community Assets</b>
The Association owns the following assets:
- Marker Buoys, Shipping Container
- PA System and 2 TV's and stands, Hall heat pump x 3.
- Tractor, Slasher, Grabber
- Ride on Mower
- 200 ltr spray unit
<b>Money Owed to the Entity</b>
There is no money owing to the Association. (Last year Nil)
<b>Other Resources</b>
The Association has made improvements to the Otematata Community Centre totalling \$278,872. (last year \$239,110). The increase reflects the heat pumps, PA system and TV's. The arrangement whereby it controls its usage and collects rentals.
<b>Money Payable by the Entity</b>
No funds are owing by the Association. (Last year Nil).
<b>Other Commitments</b>
The Association has no other commitments

This performance report has been approved by the: Chairperson for and on behalf of: O.R.A.I.

Signed on behalf of the Association

  
.....  
Chairperson – Steve Dalley

  
.....  
Treasurer – Greg Sanders

Date : 7/08/21

- 4 - This Statement is to be read in conjunction with the Notes to the Performance Report and has not been audited.

# Notes to the Performance Report

For the year ended: 31<sup>st</sup> July 2021

## Note 1: Basis of Preparation

The entity is permitted by law to apply Tier 4, PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

The handling of the financials is per the Xero accounting software.

## Note 2: Goods & Services Tax (GST)

The entity is not registered for GST. Therefore, amounts recorded in the Performance Report are inclusive of GST (if any)

## Note 3: Purchase of Minor Plant

It is the policy of the Committee to write off minor plant items in the year of purchase.

## Note 4: Grants with Conditions Attached

Any conditions attached to grants received during the year were fulfilled before balance date, apart from CLDP grants, the amount unspent at balance date is \$1,969 and The Southern Trust (now Aotearoa Gaming Trust) the amount unspent at balance date \$557. Total monies unspent \$2,526 (Last year \$13,350).

## Note 5: Related Party Transactions

There were no transactions involving related parties during the financial year except for the reimbursement to members of expenses paid on behalf of the Association (Last year Nil).

## Note 6: Events After Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report.