

## Community Led Development Programme Working Group Meeting Minutes October 16,2021

Venue: Otematata Function Centre (Meeting Room)10 am

### Welcome

### Apologies:

Kath, James (Richard/Greg)

### Present

Steve, Ross, Marilyn, Greg, Stephen, Richard

### Minutes from Previous Meeting

Discussed and approved (Marilyn/Steve)

### Correspondence In/Out

DIA Hui invitation

### Meetings:

- Richard Watson Golf Club (Steve/Richard)
- Paddy Baxter (2) (Richard /Steve)
- Erik Van der Spek (Steve)
- Vicky Munro (Steve, Richard, Ross)

It was agreed that business from these meetings would be discussed within the project updates

### 1.Update on Projects

#### A. Community Park and Beautification

- Community Park design
- Beautification outside function centre and shop
- Playground development and safety fence
- Roadside development alongside golf course
- Golf Club support (beautification)
- Traffic safety.

Following meetings as previously detailed, Steve and Richard presented a set of new on-screen concept designs reflecting all feedback from previous stakeholder considerations.

These concept designs included the North side of SH83, the Community Park development, the triangular area outside the function centre, the children's playground, and associated fencing and gates.

Also considered was the relationship with the Golf Club and their associated developments and the WDC funded fencing and gates on the playground roadside.

Following full discussion, it was moved that:

***The concept designs including the North side of SH83, the Community Park development, the triangular area outside the function centre and the children's playground and associated fencing and gates, be accepted by the CLDP Working Group and that they be forwarded to the ORAI***

***(Governance Group) with the recommendation, that with agreed points of consideration, Baxter Design is asked to progress these concept plans to a developed design stage. (Stephen, Marilyn)***

Specific to this process:

- Prior to information or direction to Baxter Design a working group would review points of consideration to ensure accuracy and inclusion.
- Ongoing conversations with the Golf Club to ensure consistency and understanding would be maintained.
- The post and rail design on the playground roadside would be approved by Baxter Design to ensure consistency with further fencing. It is acknowledged that this fencing project is WDC funded and ORAI/ACB coordinated via the ORAI Chair.

#### **B. Wetlands report (Stephen)**

A visual presentation provided detail of the proposed walkway development, carparking, special places, seating, and entranceway developments. A board walk proposal was also included for future considerations.

It is noted with gratitude that South Roads are donating considerable tonnage of hard materials which can be used for this development as and when required.

Specific to this project:

- Stephen will continue to communicate directly with Baxter Design, involving the CLDP Group as per normal process.

## **2. Community Communication**

It was agreed that once the developed design planning stage is accepted that a full communication brief is presented to all stakeholders in a form and medium to be advised.

Richard to support development of this presentation through Alan and Mandy (TAOL) .

## **3. Hui Attendance March 2022**

- Attendees: Steve, Marilyn, Kath, Richard
- Coordinator (funding/flights/accommodation): Greg

## **4. General**

Considerable discussion supported the quality of the design and the incredible opportunity being afforded to Otematata by the CLDP.

Discussion also supported and endorsed the success of process and procedures, and the efforts and contributions of all involved.

Next Meeting

Saturday 13 November

10 am Meeting Room

**Richard**

