

Minutes
Otematata Residents Association Incorporated

10am, Saturday 12th June 2021
Otematata Lakes Centre
1 West Road, Otematata

Present: Steve Dalley (Chair), Greg Sanders (Treasurer), Petrea McRobie (Secretary), Richard Paton, James Denniston, Kath Bond, Marilyn Welsh, Paula Boys, Diane Loach, John Munro, Carson Welsh.

Apologies: Margie Callick, Peter Ratcliff, Ross McRobie for WDC.

Public Forum: Nothing.

Minutes:

Confirmation of minutes from 1st May 2021

Matters arising from the minutes:

Otematata Chronicle – Margie has met with Ruth Grundy who suggested a meeting with select members of the ORAI to discuss. It was agreed that this would not be appropriate as we are a committee. Also it was felt that the publication should be the property of the Otematata community.
To be discussed at the next meeting.

Sports Club – annual payment to ORAI & cleaning contribution – update Steve. Petrea has sent an email to Nick Chapman of the Sports Club as a reminder re this.

Moved: Greg

Seconded: John

Correspondence:

Received:

Sent: Letter to Network Waitaki requesting improved communication around power outages by Petrea 10/6/2021.

Moved: Marilyn

Seconded: Paula

Financial:

Financial Report May 2021 as distributed, update by Greg.

Moved: Greg

Seconded: Di

Handling of payment approvals was raised by Greg, as it can be up to a month between meetings which can delay payments.

There was discussion re standard business practice of accounts being invoiced at the end of the month and paid on 20th of the following month.

The CLDP recommends payments which are to be ratified by the ORAI.

It was decided to retain the status quo.

Grants & Funding: - Greg

Update re hall kitchen equipment – Marilyn. A meeting was held with Southern Hospitality re a dishwasher, oven and redesigning the servery. They will come back with a proposed plan and quote. This would bring it up to more of a commercial kitchen standard. We can then apply for funding.

General Business:

Spring Dinner planning – Saturday 4th September. Di to book the band for this date. They will invoice us. We could use this event as a fundraiser for the work required on the hall kitchen.

IT Update: James – nothing to report.

Wetlands Walkway: Carson has received quotes for a new chainsaw and safety Equipment. The Norwood quote which included a discount has come in at \$1851.12 including gst. Chaps to be added to this @ \$259 and an extensive Survival/First Aid Kit to complete H&S requirements for the Wetlands.

Moved: Carson that we purchase this equipment **Seconded:** Di

Health & Safety Policy – Carson. No accidents to report. H & S equipment is in Place apart from the above.

CLDP/DIA: Richard addressed his report.

Meetings have been held with the Sports Club and Chair of the Ahuriri Community Board, which were both very positive. CLDP is now an ongoing agenda item for ACB meetings.

Baxter Design Proposal:

Richard presented the funding proposals from Baxter Design for:

- Ongoing design of the Community Park to project management stage
- Design of the new Wetlands Track
- Design of the area outside the shop as part of town beautification

Moved by Richard that the Funding be applied for from the DIA to cover the above.

Seconded: Marilyn

Wetlands Proposal – Richard ran through this.

Moved by Richard that the Funding be applied for from the DIA to cover the above.

Seconded: Greg

The Art of Learning Proposal - Richard ran through the proposal for ongoing communication and social media co-ordination for June 2021 to June 2022.

Moved by Richard that the Funding be applied for from the DIA to cover the above.

Seconded: Kath

Re publicity for the above, we need to plan this which provides good communication and transparency.

Hall – General update:

Power points – Meridian – in progress. This will work in with the kitchen upgrade, consultation with Chrissie, etc.

Hall Hire: Marilyn W.

Forward Bookings – update on any newly signed hire agreements. Same as previously reported.

Paula and Marilyn are organising the fabric and making of the TV cover in the hall.

Tags and sets of keys organised. Cleaning cupboard has been tidied up.

Spring clean to take place Saturday 3rd at 1.30pm.

Petrea has invited the Sports Club to come and help as some of their equipment is \ stored there.

Gas heaters need to be sold as no longer required. These can be photographed and put on Trademe. Pricing to be comparable with others on Trademe.

Re hall wifi, we have a temporary dongle. Wi-fi is in process with Council.

The meeting closed at 11.44am.

Next meeting Saturday 3rd July at 10am.

Hall Spring Clean at 1.30pm.

Filename: 2021.6.12 ORAI Minutes.docx
Directory: /Users/Alan/Library/Containers/com.microsoft.Word/
Data/Documents
Template: /Users/Alan/Library/Group
Containers/UBF8T346G9.Office/User
Content.localized/Templates.localized/Normal.dotm
Title:
Subject:
Author: Sieglyn Duero
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